Affordably Inviting

Phone 1-800-457-9775 Fax 1-800-535-4925

PROOF

Fax to:_____

Email to:_____

Date Ordered

Your P.O. Number (If Needed)

Quantity	Item No.	Lettering Style	Ink	Method of payment
Proof? ☐	Liner Color (if wanted)			

Design Number	Verse #	Front Copy: Name(s), Verse or Monogram
	Layout #	Monogram Style:_____

☐ Follow wording exactly ☐ Paragraph Form Extra Blank Envelopes: Outside_____ Inside_____

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. Corner Copy (if applicable)
18. _____
19. _____
20. _____

Company or Name

Street Address

Apt. or Suite #

City State Zip

Phone # _____

SPECIAL INSTRUCTIONS, SHIPPING, SPELLING, ETC.

ORDER SUPPLIES HERE

☐ CHECK HERE FOR EXTRA ORDER BLANKS

☐ CHECK HERE FOR EXTRA ORDER ENVELOPES

WE GREATLY APPRECIATE YOUR BUSINESS AND HOPE TO CONTINUE SERVING YOU IN THE FUTURE.

X _____

Customer Signature Copy has been read and is correct

DROP SHIPMENT

☐ **Check here for Drop Shipment to customer.** There is a small charge for this service. Fill in address above
Note: Certain carriers do not deliver to a P.O. Box.

ENVELOPE RETURN ADDRESS

Quantity	Item No.	Lettering	Ink

1. _____
2. _____
3. _____

Proof? ☐ RECEPTION CARD

Quantity	Item No.	Lettering	Ink

	LAYOUT #	VERSE #

1. _____
2. _____
3. _____
4. _____
5. _____

Proof? ☐ RESPOND CARD

Quantity	Item No.	Lettering	Ink

	LAYOUT #	VERSE #

1. _____
2. _____
3. _____
4. _____
5. _____

RESPOND ENVELOPE

Quantity	Item No.	Lettering	Ink

1. _____
2. _____
3. _____

PRINTED THANK YOU/INFORMAL

Quantity	Item No.	Lettering	Ink

	LAYOUT #	VERSE #

1. _____
2. _____
3. _____
4. _____
5. _____

MATCHES OR NOTEPADS

Quantity	Item No.	Lettering	FOIL

1. _____
2. _____

DESIGN #

NAPKINS

Quantity	Item No.	Lettering	☐ INK ☐ FOIL
			DESIGN #

1. _____
2. _____

LAYOUT#

ADDITIONAL ITEMS VERSE #_____ DESIGN #_____

Quantity	Item No.	Lettering	IMPRINT COLOR

1. _____
2. _____
3. _____