

How to Use McPhersons' Naturally Ever After Order Form

Fill in your dealer number P.O. (if applicable) date ordered name, and address

Indicate all information that applies to the item order:
 -Quantity
 -Item Number
 -Lettering Style
 -Ink Color
 -Design Number
 -Verse Number
 -Layout Number
 -Front Copy : Names (s), Verse or Monogram
 -Monogram Style

Specify:
 - Exact Wording
 - Line spacing
 - Position of copy (copy will be centered if not indicated)
 - Differences in point size (i.e names in jumbo)
 - Motif positions

- Indicate left or right corner copy

- Indicate Drop Ship information (Check box if applicable)
 - Company or Name
 - Street Address
 - City, State, Zip Code
 - Phone Number

-Verify:
 - Customer has approved the order as written

- Indicate Fax Number and Email Address for Proof

- Indicate Special Instructions

- Indicate all information that applies to the return envelope address
 - Quantity - Item Number
 - Lettering - Ink
 - Design Number, Monogram or Motif
 - Layout Number
 - Check *Proof* if desired

- Indicate all information that applies to the reception card
 - Quantity
 - Item Number
 - Lettering
 - Ink
 - Design Number, Monogram or Motif
 - Layout Number
 - Verse Number
 - Check *Proof* if desired

- Indicate Method of payment
 - Indicate all information that applies to the respond card
 - Quantity
 - Item Number
 - Lettering
 - Ink
 - Design Number, Monogram or Motif
 - Layout Number
 - Verse Number
 - Check *Proof* if desired

- Indicate all information that applies to the return envelope address
 - Quantity
 - Item Number
 - Lettering
 - Ink
 - Check *Proof* if desired

- Indicate all information that applies to the thank you/informal card
 - Quantity
 - Item Number
 - Lettering
 - Ink
 - Design Number, Monogram or Motif
 - Layout Number
 - Verse Number
 - Check *Proof* if desired

Specify all information that applies to the Matches/ note pads
 - Quantity
 - Item Number
 - Lettering Style
 - Foil color
 - Design Number
 - Wording

Specify all information that applies to the Napkins
 - Quantity
 - Item Number
 - Lettering Style
 - Ink or Foil color
 - Design Number
 - Wording

- If faxing order form indicate page number

PAGE 1 OF 2

McPhersons Naturally Ever After Order Form
 Phone 1-800-457-9775 Fax 1-800-535-4925

Dealer Account Number: 90914
 Your P.O. Number (If Needed):
 Date Ordered: 5-1-08

Quantity: 75 Item No.: NAF12367OL-933 Lettering Style: zpf Ink: olive
 Proof
 Design Number: Verse #: W8 Front Copy: Name(s), Verse or Monogram: Lauren & Evan
 Layout #: Monogram Style:

Follow wording exactly Paragraph Form Extra Blank Envelopes: Outside _____ Inside _____

1. *The honor of your presence is requested*
 2. *at the marriage of* ← line spacing
 3. *Lauren Mara Carson* ← names in jumbo
 4. *and*
 5. *Evan Steven Ross* ← names in jumbo
 6. ← line spacing
 7. *on Saturday, the fourth of June*
 8. *Two thousand and eleven*
 9. *at three o'clock in the afternoon*
 10. *Ellsworth Botanical Gardens*
 11. *5660 Garden Boulevard*
 12. *May Hill, Ohio*

13. *left cc*
 14. *reception to follow*

Company or Name: Street Address: Apt. or Suite #: City: State: Zip: Phone #: DROPSHIPMENT: Check here for Drop Shipment to customer. There is a small charge for this service. Fill in address above. Note: Certain carriers do not deliver to a P.O. Box.

SPECIAL INSTRUCTIONS, SHIPPING, SPELLING, ETC.:
 PROOF: WE GREATLY APPRECIATE YOUR BUSINESS AND HOPE TO CONTINUE SERVING YOU IN THE FUTURE.
 Customer Signature: Copy has been read and is correct.

ENVELOPE RETURN ADDRESS: Quantity: Item No.: Lettering: Ink: DESIGN #: LAYOUT#: VERSE #

RECEPTION CARD: Proof? Quantity: Item No.: Lettering: Ink: DESIGN #: LAYOUT#: VERSE #

RESPOND CARD: Proof? Quantity: Item No.: Lettering: Ink: DESIGN #: LAYOUT#: VERSE #

RESPOND ENVELOPE: Proof? Quantity: Item No.: Lettering: Ink: DESIGN #: LAYOUT#: VERSE #

PRINTED THANK YOU/INFORMAL: Proof? Quantity: Item No.: Lettering: Ink: DESIGN #: LAYOUT#: VERSE #

MATCHES OR NOTEPADS: Quantity: Lettering: FOIL: DESIGN #

ADDITIONAL ITEMS: Quantity: Item No.: Lettering: IMPRINT COLOR: VERSE # DESIGN #

Method of payment: